

JOB/INTERNSHIP SEARCH

- Click the "Jobs & Internships" tab on the left-hand side
- Under "Job Type", select job or internship
- Narrow down the results using filters including location, major, and job function
- Click "Show Advanced Options" for more including remote work and US work authorization optional
- Select "Match All Employer Preferences" to only see positions for which you are fully qualified based on major, GPA, graduation date, and work authorization
- Favorite jobs/internships from the homepage and view those favorites by clicking "My Favorite Jobs" at the top
- Save the search by selecting "Save these filters". Set your default search by clicking "My Saved Filters", then select the four lines by your filter and select "Make Default"

For more information,
meet with your Career
Consultant! To schedule
an appointment, call
706-542-3375

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**STUDENT GUIDE TO
HANDSHAKE**



**UNIVERSITY OF
GEORGIA**
Career Center

PROFILE

- Click the "My Profile" tab on the left-hand side
- Edit your **primary education** section with your major(s), GPA, and expected graduation date
- Use the "Upload Resume" tool to auto fill your profile from your resume
- Add copies of your resume/cover letter/transcript to the "Documents" section for easy access

Employers

Type to search... Search

▼ LOCATION
Enter a location

▼ EMPLOYER TYPE

- Private (15226)
- Public (4412)
- Government (1398)

[View All](#)

Find more...

▼ EMPLOYER SIZE

- 10 - 50 (29865)

ON-CAMPUS INTERVIEWS

- Click the "On-campus Interviews" tab on the left-hand side
- Search for or select the company you are interviewing with
- Most companies only allow you to sign-up for an interview after a pre-selection process. If you are selected, you will be able to sign-up for a time on their interview page

Samantha Perrin ✎

University of Georgia
Senior ✎
Graduates May 2017

Why type everything again? 🧐
We can snag your education, work experiences, and skills from your resume so you don't have to waste time typing it all in.

Education

University of Georgia primary education
Bachelors
- May 2017
Major in Computer Science, Mathematics, Management Information
Department GPA: 4.0 Cumulative GPA: 4.0

EMPLOYER SEARCH

- Click the "Search Employers" tab on the left-hand side
- Search for employers by name, location, employer type (size/public/private/government), or industry
- On the employer's Handshake page, view any current jobs/internships posted, upcoming campus events they are attending, and on-campus interview opportunities

On Campus Interviews

Type to search... Search

▼ TIMELINE STATUS

- In Application Period (4)
- Schedule Finalized (2)

[View All](#)

Find more...

▼ INTERVIEW TYPE

- Preselect (5)
- Room Only (1)

[View All](#)

Find more...

▼ LABEL